

# Grant Application Form (2017/2018)

Please indicate which grant  
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

## 1 Organisation Details:

Organisation Name

Official or registered address

Telephone No  Postcode:

E-mail:

Name of  
main contact

Position

Does this person have official authority to submit this application?

Yes

No

Address for contact person if different from above

Telephone  
No

Postcode:

E-mail:

Date organisation established or  
incorporated

Type of  
organisation

If a Registered Charity, please  
give number

VAT registration  
number (if any)

Is this application from a consortium of organisations?

Yes\*

No

\*If yes, please list included organisations:

<input type="text"/>
<input type="text"/>
<input type="text"/>

## 2 Membership and Usage

Are you a membership organisation?

Yes

No

If yes, is membership open to all?

Yes

No

What is your current membership?


What are the annual membership fees?

## 3 Bank Account Details

Account Name

Malton Town Council A/C No: 30605824

Sort Code

20 - 67 - 75

Account Number

30605824

Address

Barclays Bank PLC, Yorkersgate, Malton, North Yorkshire

Postcode

YO17 7AE

## 4 Project Details

Where will the project take place

Lady Spring Wood, Malton

When is the project expected to:

Start

September 2017

Finish

September 2018

Please summarise your project (100 words maximum)

To remove an ageing boardwalk within Lady Spring Wood (LSW), Malton and replace with a level path, maintaining public access and enabling clearance and desilting of The Cut for improved water management. Remove and replace like for like an area of boardwalk beside the Springs. Improvements to the areas where the boardwalk / new path joins the wider linear Parkêpath network. Erecting a new bridge over The Cut to reinstate a circular walking route connecting permissive paths. Removal of invasive species (e.g. Himalayan Balsam) from the woodland. Addition of people counters to monitor usage of the LSW.

## Why is the project needed?

### Urgency and efficiency

The need for this project is urgent as the boardwalk is unlikely to last another winter and Fitzwilliam Trust Corporation may be forced, by their insurers, to remove it sooner. If this should occur, then the Trust will be unlikely to consider replacing the route with a boardwalk or path themselves, and the potential for the MNAP to do so at a future date will be limited. It is a permissive route only and as such there is no obligation on FTC to retain or maintain the route. This means that the amenity which is Lady Spring Wood, and the connection it provides to the rest of the path network could be lost to the people of the twin towns and Old Malton this year.

Through the process of consultation with users (through the survey), and collecting contractor quotations, as well as consultation with the landowner and relevant agencies, we have made the decision to undertake as Phase One the immediate project work to replace the bridge, remove the riverside boardwalk and replace with a path, and repair the Springs boardwalk. It will also include the removal of invasive species including Himalayan Balsam and Giant Knotweed. We are also seeking funding through this application for Phase Two which will encompass the removal and replacement of the spring-side boardwalk, improvements to the areas connecting Lady Spring Wood to the rest of the path network, and beginning the implementation of a 10-year maintenance plan.

The project scope reflects the practicalities of what can be achieved in the relatively short term through our fundraising as well as addressing the most urgent needs to maintain this public amenity.

### Providing for leisure, health and well-being

These woods are used extensively by people in Malton, Old Malton and Norton for walking, dog walking, running and cycling, nature watching / photography and by children as an area of 'wild play'. Lady Spring Wood is just one part of the wider path network, known as the Linear Park, made available to the community, and to Malton and Old Malton's visitors from Ryedale and beyond by FTC through permissive routes.

### Access to natural and cultural heritage

It provides the community with an extensive area of green space beside the River Derwent within which they can appreciate the natural heritage of this area. The River Derwent and its banks are designated as a Site of Special Scientific Interest (SSSI) and a Special Area of Conservation (SAC). Lady Spring Wood itself is a Site of Importance for Nature Conservation (the citation is enclosed) and is recognised in Ryedale District Council's Biodiversity Action Plan (2007-2012) as an area of habitat significance, being a Wet Woodland. This project will contribute to the aims in that action plan including:

- Maintain the present wet woodland resource with as much as possible in favourable condition.
- Promote control of invasive alien species such as Himalayan Balsam where these pose a threat to wet woodland.

The Linear Park also provides the communities of and visitors to Malton, Norton and Old Malton with access to the cultural heritage of the towns, and a unique way to experience and understand their development. Accessing the Linear Park from Sheepfoot Hill or Castlegate brings the user in to Orchard Fields, one half of the Roman Fort (Derwentio) and offers access to Castle Gardens also (the site of Malton's Norman castle, built on top of the other half of the Roman fort). To reach Lady Spring Wood, the current paths take you either through the site of the eastern gateway of the fort (into a field where there was archaeological investigation in 2017) and downhill beside the railway embankment, or around the end of the railway bridge abutment. In one short walk the user can already experience thousands of years of Malton's history and development. Coming out of Lady Spring Wood the paths lead you through the Gannock and Abbey Fields to the rear of the Abbey Residential home and St Mary's Priory, Old Malton, the site of the Gilbertine Priory, founded by the Lord of Malton Castle. The path network also provides access to Malton's sporting offerings including the cricket, rugby and football pitches and to Jack Berry House. In this way, the development and improvement of the Lady Spring Wood offer, and by extension the Linear Park, can make a considerable contribution to the towns' attractiveness to the visitors from Ryedale and across Yorkshire who are now growing in numbers as a result of Malton's Food Capital status. More opportunities to explore and discover in Malton will mean more people stay longer, spend more and return more frequently, knowing that this is an attractive place to walk by the river and to enjoy its food and drink.

### Supporting the water management of the towns

The replacement of the boardwalk with a path will not only ensure safe access to a tranquil walk by the riverside with access to the wider path network, but will also enable the Internal Drainage Board (IDB) to maintain The Cut ensuring improved management of surface water which is unable to enter the river at times of high water levels. The IDB have previously been unable to clear and desilt the full length of The Cut due to the presence of the Boardwalk on the riverside. Access enabled through this project would see The Cut being desilted within Lady Spring Wood by 0.3 to 0.5m and vegetation / trees cleared as required by IDB which will greatly improve the ability of The Cut to carry the water and to discharge effectively by St Mary's Priory at Old Malton.

## Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

The desire to focus the MNAP's activity around the River Derwent and the connections between the towns has been driven by the response at a 'Towns Ahead' meeting in 2015 which set making the most of the river as the top priority. A number of projects have arisen from this including the recent clearance of the Norton Riverside Park area to improve views to the river.

A user survey of 85 respondents was held following FTC's announcement that they would soon be forced to remove the boardwalk and that the bridge over The Cut was to be removed imminently (and which was removed on 31st March 2017). The survey showed the overwhelming popularity of the area and the desire to see access maintained and enhanced. 70% use the network of walks daily or weekly. 24% would no longer use the area if the boardwalk is totally removed; 98% supported installing a new bridge over The Cut.

The Malton and Norton Area Partnership, comprising representatives of Malton Town Council, Norton Town Council, Ryedale District Council, Fitzwilliam (Malton) Estate, nearby parishes and local interested residents recently walked the route to review the immediate and longer term potential of the area. MNAP's conclusion was that this project was one requiring immediate action with a view to the long-term benefits that can be achieved

The Environment Agency (EA), Natural England (NE) and The East and North Yorkshire Waterways Partnership have already been approached for comments and advice, and all are supportive of an effort to maintain access within the woods, provided that the appropriate bodies are consulted, including EA, NE, local stakeholders and IDB which was not consulted when the boardwalk was first erected and needs access for maintenance.

The IDB has been very helpful in providing clarification and guidance to inform the project scope and have advised on the benefits and impacts relating to improved water management which will be enabled. The project going ahead in 2017 would enable maintenance works for the first time in many years within the area of the Cut in Lady Spring Wood and could have benefits when we reach the wetter seasons.

"... once the floodwater recedes, the channel will be far more efficient in removing floodwater..... Clearing The Cut last year helped to increase the capacity of the channel – however, further work is necessary to remove additional siltation so as to return it to its original dimensions. Owing to the presence of the boardwalk, only limited work could be carried out – especially on the upper section. As a result, there is still at least 0.30-0.50m depth of silt that needs to be removed so that the outlet near the Priory has a clear, unimpeded discharge."

Stephen Edwards, Clerk to the Board, Vale of Pickering Internal Drainage Board

The EA has provided advice and guidance for the works proposed, and will need to approve the plans and methodology for the works due to the area being within the impact zone of the SSSI. They are, however, supportive of the project and recognize the benefits of the removal of the Boardwalk and access to The Cut. The EA's Flood Risk Planning Officer has stated that MNAP's proposed work is an exempt flood risk activity, so application for a bespoke permit is not necessary, but in due course this will need to be registered with EA as an exemption.

NE has provided an email of support (enclosed) noting that they require full details of the method of working to give their formal consent, if fundraising is successful:

" Natural England would be supportive of a project to:

- Replace the bridge across The Cut
- Remove the boardwalk along the riverside section in Lady Spring Wood
- Create a temporary path along the riverside
- Make essential repairs to the boardwalk at the back of the woods.

This project will enable continued access provision for people to enjoy this tranquil and beautiful woodland and river which is consistent with one of Natural England's guiding principles to put people at the heart of the environment."

Emma Leighton, Natural England

The East & North Yorkshire Waterways Partnership has expressed their support and their delight in the progress we have made to this point:

"You and your group have achieved so much. I am impressed by the togetherness you have mustered and the success of the crowdfunding campaign. It's excellent news. I will share this as a good news story and example of strong partnership working with my colleagues. This is certainly something to shout out about."

Annabel Hanson, Partnership Officer

We have consulted with Malton Town Council which has approved our request to be the applying body on MNAP's behalf and are fully supporting MNAP's initiative in pursuing this project. Mayor of Malton, Cllr Paul Andrews expressed MTC's support:

"Our two towns are blessed with a river which flows through them. What other town in the country with similar riverside does not take full advantage of the nice stretch of water to improve its attractiveness to visitors and businesses?"

We have also consulted the landowner's representative (who is also a member of MNAP) and FTC supports the removal and replacement of the riverside section with a path, provided that MNAP undertake both at the same time, alongside the maintenance or replacement by the MNAP of the spring-side boardwalk. FTC also supports the replacement of the footbridge across the Cut. All of the proposals would need to meet their insurance requirements in terms of specifications. Their letter of support is enclosed and quoted here in brief.

"The Trustees were dismayed when Ryedale District Council withdrew their support for the network of paths and the boardwalks, since this facility was so much loved by the residents of Malton and Old Malton.

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

On the condition that another community body will take responsibility for them, the Trustees will be content with proposals for the removal of, and in due course, the reinstatement of the boardwalks.”  
Roddy Bushell on behalf of Fitzwilliam Trust Corporation

We have consulted with landscape architects to provide guidance on the appropriate brief and specifications for the works required, as well as guidance on the considerations and opportunities around improving the biodiversity of the area.

We continue to consult with relevant bodies and individuals to understand the potential for any existing habitat or species surveys and data about the area.

We have been consulting with local archaeologists and York University around the historical and archaeological interest of this area. While the works proposed are unlikely to have any archaeological impact we are mindful that, as the project progresses, we have the opportunity to better appreciate and understand the former uses of the Lady Spring Wood area and to share this with others.

We are in discussion with the Community Payback Team to arrange for a regular litter picking and debris clearance team to work within Lady Spring Wood, helping to support the management and maintenance of the amenity.

Letters of support are included with this application.

Please indicate how you will measure the success and impact of your project

The success of the project will be seen in:

- The continued and potentially expanded use of the Lady Spring Wood and associated path network for leisure purposes
- Increased awareness of the network of pathways – as a result of improved promotion in local websites, including those of Malton CIC, Food Lovers’ Festival, hotels, wildlife groups, leisure groups (e.g., angling, canoeing and similar clubs), local businesses, press coverage.
- The improved maintenance and cleanliness of the Lady Spring Wood area
- The completion of the clearance and desilting of The Cut resulting in improved management of ground and flood water
- The reduction in existence of Himalayan Balsam and other invasive species

We will measure these through:

- Counters on access points (we have included the cost of these in our project) to enable MTC and MNAP to report on levels of use on a quarterly and annual basis and to compare year on year
- Feedback on MNAP Facebook page and to MTC either directly or through local papers etc evidencing user satisfaction and local / visitor awareness
- IDB / EA and NYCC reporting on water management in Malton / Old Malton as evidence of the benefits gained from the works
- Informal assessment by members of MNAP who are regular users noting the reduction in invasive species and continued cleanliness
- MTC reporting against management and maintenance activity

## How does your project meet the priorities of the Council?

The improvements to Lady Spring Wood will improve local facilities through the enhancement of a natural / semi-natural area for the purposes of leisure walking and exercise for locals and visitors alike. As such it contributes to a number of the council's priorities:

### Sustainable growth

- Capitalising on our culture, leisure and tourism opportunities

By providing an improved Linear Park which can be promoted to local residents and to visitors as a leisure opportunity which provides access to the riverside, to green space, to cultural heritage and to sport and recreation.

- Managing the environment of Ryedale with partners

Ryedale District Council is a partner within the MNAP, and through its support of this project will be working with both Town Councils, Fitzwilliam Trust Corporation, Fitzwilliam Malton Estate, and local parishes to deliver a great environmental benefit to one of the Council's Biodiversity Action areas, and by extension to the SSSI and SAC of the River Derwent. There will also be partnership formed with external bodies such as the Environment Agency, Internal Drainage Board, Natural England as part of the statutory and advisory requirements of the project.

### Customers and communities

- Helping our partners to keep our communities safe and healthy

This project will maintain a significant area of green space and walking routes which will contribute to the opportunities for Malton, Norton and Old Malton residents to exercise and maintain physical and mental well-being.

- Supporting Communities to identify their needs, plan and develop local solutions and resilience

The need for the project has been identified through:

1. MNAP's initial consultation with residents around priorities for the partnership – this identified the river and the connections between the towns as being of importance
2. The survey of users of Lady Spring Wood and the path network

It is being driven by local residents, as part of the MNAP, who are actively seeking solutions and means to sustain their community's amenities.

Within Ryedale District Council's Local Plan the project supports policies SP14 Biodiversity and SP15 Green Infrastructure.

Please give details of any special fundraising activities for the project

As well as this S106 application, we propose to seek funding from LEADER and will be submitting an application over the summer. We have already submitted an application to Yorventure for just over £17,400 (ex VAT) to support the Phase One works and expect a response in August or September 2017.

We have begun a fundraising campaign to raise match funding through:

- A Just Giving Crowdfunding page which has to date raised £2690 in only a month (see <https://www.justgiving.com/crowdfunding/Maltonriverside>). The link has been circulated to all those who responded to the survey, other local interested residents and businesses and is also on MNAP's Facebook page (see <https://www.facebook.com/groups/180214085844926/>)
- Direct requests to donors – we have written to individuals within the area
- Targeting local businesses for sponsorship or in-kind support

Further matchfunding will include in-kind contributions from MNAP Riverside Working Group members in terms of project management and from the community payback team in terms of maintaining the cleanliness of the area.

**5 For capital projects only**

Is planning permission required? Yes  No

If yes, please indicate status of the application with dates Outline, Full, Listed building	Applied for: (date)	<input type="text"/>	Granted: (date)	<input type="text"/>
	<input type="text"/>			

Does your organisation own the property for which you are seeking a grant Yes  No

If no, do you have a lease on the property? Yes  No

Please give the name of the person or organisation who own the building

Fitzwilliam Trust Corporation

The length of any lease and unexpired term:

A lease is being drawn up by FTC for agreement with MTC based on a minimum of 10 years term. The lease will only be fully prepared and signed if the project achieves funding.

## 6 Project Budget

Expenditure - *List items of expenditure*

Capital Costs	Amount (£)
Removal of riverside boardwalk and creation of compacted path at riverside	£6022.30
Storage for equipment, installation of people counters, Removal of invasive species	£8137.00
Insertion of bridge over The Cut	£2600.56
Removal of boardwalk on Spring Side and replacement of boardwalk on spring-side	£56084.24
Extension of paths at either end of LSW (assumes aggregate path)	£11660.00
In-kind contributions of time and labour plus contingency	£18,572.40
VAT	£18,590.90
<b>Total Capital Cost (a)</b>	<b>£121,677.40</b>
Revenue Costs (Community grant only)	Amount (£)
<b>Total Revenue Cost (b)</b>	<b>0</b>
<b>Total Cost (a+b)</b>	<b>£121,677.40</b>

Income - *please specify how you will pay for the project*

	Amount (£)
Ryedale District Council Grant required	£69,527.50
Own funds	
Local fundraising	6000.00
VAT (if able to reclaim it)	£18,590.90
In Kind (eg volunteer time)	10122.00
Other	17427.00
<b>Total Income (c)</b>	<b>£121,677.40</b>

**Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.**

**7 Declaration:** I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation\*.

Signed	<input type="text"/>	Date	<input type="text" value="14 July 2017"/>
Name	<input type="text" value="Paul Andrews"/>	Position	<input type="text" value="Mayor of Malton"/>

\*An electronic signature is acceptable



## Checklist

Please check that the following are included with your application

✓

Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules



MNAP constitution enclosed, agreement with MTC to follow

Two years audited or otherwise certified accounts including your last complete financial year (if required)



MTC accounts 2016/17 and current status

Details of any research, or consultation, which has informed the development of the project



Evidence of match funding commitments, formal grant offer letters



see Justgiving page pdf

Two competitive estimates for all capital works



Relevant plans and drawings



Drawing of bridge to follow being prepared as in-kind support by Maltech

Business Plans and Annual report (if required)



Please return completed forms to: [grants@ryedale.gov.uk](mailto:grants@ryedale.gov.uk)